



JHARKHAND INDUSTRIAL AREA DEVELOPMENT AUTHORITY (JIADA)

Bokaro Region, Jiada Bhawan, Balidih, B.S.City-14

SHORT EXPRESSION OF INTEREST (EOI)

**SELECTION OF AGENCY FOR CLEANING SERVICES IN
DIFFERENT PHASES WITHIN THE JIADA, BOKARO REGION.**

Issued By:

Regional Director
Jharkhand Industrial Area Development Authority (JIADA), Bokaro region,
BIADA BHAWAN, Balidih, Bokaro Steel City-14.
Pin - 827014



JHARKHAND INDUSTRIAL AREA DEVELOPMENT AUTHORITY

Bokaro Region, Jiada Bhawan, Balidih, B.S.City-14

Email: mdbiadabokaro@gmail.com

Letter no. 603

Date: 31.12.2024

Short Expression of Interest (EOI)

Selection of agency for Cleaning Services in different phases within the JIADA, Bokaro region.

The Jharkhand Industrial Area Development Authority is invites technical and financial proposals for the collection, transportation, and disposal of debris and industrial waste piles from common areas/dustbins, road sweeping & cleaning, shrubs and vegetative clearance, silt removal from drains, and its disposal, etc. across various phases of the JIADA Industrial Area in the Bokaro region.

Interested Agency / Firms are requested to submit their responses to the NIT by the specified due date. The competent authority retains the right to reject any or all tenders without providing any reason thereof.

Sl.	Name of work	Description
1	Name of work	Selection of agency for Cleaning Services in different phases within the JIADA, Bokaro region.
2	Contract Period	12 months from the date of allotment.
3	The EOI document is available for download at:	www.jiadabokaro.com https://bokaro.nic.in/
4	Tender cost	A demand draft (DD) of Rs. 10,000/- should be made in favor of Jharkhand Industrial Area Development Authority, Bokaro region.
5	Earnest Money Deposit (EMD)	A sum of Rs. 1,00,000/- should be deposited in the form of FDR, TD, NAC or Post Office deposit, duly pledged in favor of Jharkhand Industrial Area Development Authority, Bokaro region.
6	Tender Publication Date on Website:	Start Date: 03/01/2025 Time: 10:00 AM

7	Last Date for Submission of Physical Copy of Tender:	End Date: 17/01/2025 Time: 6:00 PM
8	Date and Time for Tender Opening:	Date: 20/01/2025 Time: 11:00 AM
9	Contact Number for EOI-related Inquiries:	(Regional Deputy Director, Jiada Bokaro region) Contact Number - 9939969111
10	Mode of Receipt of Bid	Through Speed Post / Registered Post (India Post) or By Hand
11	Name and Address of the Tender Inviting Office and Submission Location for Tenders:	Regional Director Jharkhand Industrial Area Development Authority (JIADA), Bokaro region, BIADA BHAWAN, Balidih, Bokaro Steel City-14. Pin – 827014
12	Email Address of the Tendering Office:	All communications should be addressed to the office of the Regional Director, Jharkhand Industrial Area Development Authority (JIADA), Bokaro region, located at Balidih, Bokaro Steel City-14, Jharkhand, Pin – 827014. For correspondence via email, please use the following email address: mbiadabokaro@gmail.com

Note: -


1. The authority retains the right to modify any schedule of the bidding process. Kindly check the authority's website, as specified in the document, regularly for any updates.
2. Proposals must be submitted no later than the time, date, and venue outlined in the Fact Sheet.
3. Proposals received after the deadline will not be taken into consideration for this procurement process.


Regional Director
JIADA, Bokaro region

Memo no. 603

Date : 31.12.2024

Copy to DIO, NIC, Bokaro with a request to upload the Bid identification notice to the Bokaro District Website www.bokaro.nic.in by ~~03.01.2025~~ for wide publication and timely response by the intending agencies. 03.01.2025


Regional Director
JIADA, Bokaro region

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Part – 1 (Technical Bid)

1. Notice Inviting Tender

Interested parties are requested to submit the Bids in sealed envelopes for the aforesaid work as per detailed specifications and other requirements as mentioned more specifically elsewhere in this tender document.

Sealed Bids in TWO separate sealed Envelopes indicating clearly "Envelop - No.1 - Technical bid' and 'Envelope No.2 – Financial bid', shall be addressed to the Regional Director, Jharkhand Industrial Area Development Authority (JIADA), Bokaro region, BIADA BHAWAN, Balidih, Bokaro Steel City-14, Pin - 827014 and envelopes should also be superscribed **SELECTION OF AGENCY FOR CLEANING SERVICES IN DIFFERENT PHASES WITHIN THE JIADA, BOKARO REGION**. The last date for the submission of tender is 17 / 01 / 2025 up to 6.00 pm.

- This tender document can be downloaded from the website of www.bokaro.nic.in. The tender document will be available on the website, till the last date of submission.

- The two envelopes must carry the following:

Envelope no. 1:

a) "Technical bid" of tender with every page signed and stamped by the bidder.

b) An initial part amount of **Rs 1,00,000/-** (Rupees One Lakh Only) towards Earnest Money Deposit (EMD) and **Rs.10,000/-** Tender Paper Cost by way of Demand Draft (DD) from Nationalized/Scheduled Bank, to be submitted along with "Technical Bid" in a separate envelope. EMD envelope shall be superscribed as EMD towards "SELECTION OF AGENCY FOR CLEANING SERVICES IN DIFFERENT PHASES WITHIN THE JIADA, BOKARO REGION". The Tender without EMD shall be rejected. No interest shall be paid on the EMD thus collected. EMD of the successful bidder shall be refunded after the successful completion of the work, whereas EMD of the unsuccessful bidders will be refunded upon the issuance of the work order to and acceptance of the same by the successful bidder. Power of attorney authorizing the person to sign the tender.

Envelope No. 2:

a) Financial Bid shall be addressed to Regional Director, Jharkhand Industrial Area Development Authority (JIADA), Bokaro region.

b) Envelope No.2 shall not contain any condition whatsoever and any conditional price bid shall be rejected.

c) Price Bid envelopes shall be opened only in respect of those tenderers who are found to be eligible as per the prequalification criteria specified by JIADA and have complied with all the requirements in the tender document.

2. Introduction/Background Overview:

JIADA (Jharkhand Industrial Area Development Authority) is tasked with the industrial development of areas in the State of Jharkhand. The administrative structure includes a head office situated in Ranchi, supported by regional offices such as Jharkhand Industrial Area Development Authority (JIADA) in the Bokaro region. JIADA's responsibilities encompass land acquisition and the development of essential infrastructure like roads, drainage, water supply, public utilities, etc., within their jurisdiction.

The primary objective of JIADA is to foster industrial growth, encompassing small, medium, and large-scale industries, thereby ensuring inclusive socio-economic development in the State. JIADA assists potential entrepreneurs by providing information on land availability, land allotment procedures, industry-related incentives and concessions, pollution control measures, necessary clearances, and facilities offered by other government departments/agencies.

Considering the recent initiatives undertaken by JIADA and the Department of Industries Mines & Geology for industrial sector development in the State, there is a decision to engage a competent agency for the Collection, Transportation, and Disposal of debris & Industrial Waste piles from Common Areas/Dustbins, Road sweeping and cleaning, shrubs and Vegetative clearance, silt removal from drains, and its disposal at Jharkhand Industrial Area Development Authority (JIADA), Bokaro region.

Bidders must acquaint themselves with the area of operation before submission of the bid and shall ensure that they are well acquainted with the job sites, environment including topography, logistics and climate, the social environment of locality, prevailing rate of minimum wage, and the trend of increase in minimum wages, etc. JIADA will not be held responsible or liable for costs associated with bid preparation and submission, regardless of the bidding outcome.

3. Form of Tender

To,
Regional Director,
JIADA, Bokaro Region

Subject: SELECTION OF AGENCY FOR CLEANING SERVICES IN DIFFERENT PHASES
WITHIN THE JIADA, BOKARO REGION

Dear Sir/Madam

I / We have examined the Scope of Works, Specifications, and Schedule of Quantities and Terms and Conditions relating to the tender for the said works after having obtained the Tender document invited by you.

- I / We have visited the site, examined the site of works specified in the Tender Document, and acquired the requisite information relating thereto as affecting the Tender.
- I / We hereby offer to execute and complete the works in strict accordance with the Tender Document at the item rates quoted by me/us in the attached Schedule of Quantities in all respects as per the specifications and Scope of Works described in the Tender Document.
- I / We enclose herewith an interest-free **Earnest Money Deposit (EMD)** for **Rs.1,00,000/-** (Rupees One Lakh Only) by Demand Draft payable at Bokaro in favor of "**JHARKHAND INDUSTRIAL AREA DEVELOPMENT AUTHORITY, BOKARO REGION**" and the sum shall be forfeited in the event of our withdrawal of Tender before expiry of the validity period of offer and/or in the event of our failure to execute the Contract when called upon to do so by accepting our Quotation.
- I/ We agree to pay all Government (Central and State) Taxes such as IT, GST, etc., and other taxes prevailing from time to time and the rates quoted by me/us are inclusive of the same.
- The rate quoted by me/us is exclusive of GST.
- The rates quoted by me/us are firm and shall not be subjected to variations on account of fluctuation in the market rates, taxes, or any other reasons whatsoever, during the currency of the contract.

Name of the person authorized to sign and submit the Tender

I).....

II).....

Place:

Date:

Yours Faithfully

Signature

Seal

4. Common Instructions.

- i. At any time prior to the deadline for submission of bids, JIADA may for any reason, whether at its own initiative or in response to a clarification requested by a bidder or for other reason, modify the tender document by an amendment. The amendments will be notified through the portal to all bidders who have downloaded the tender Document and will be binding on them.
- ii. In order to offer bidders reasonable time in which to take the amendment into consideration in preparing their bids, JIADA may, at its discretion, extend the deadline for the submission of bids.
- iii. In exceptional circumstances, JIADA may solicit the bidder's consent to an extension of the period of validity of the bid. The request and the response thereto shall be made by e-mail.
- iv. After opening bids, to assist in the examination, evaluation, and comparison of bids, JIADA may, the respond shall be in writing through letter/email.
- v. JIADA reserves the right of annulment of tender without assigning any reasons whatsoever.
- vi. Bidder submitting his bid should not be under liquidation, court receivership or similar proceedings.
- vii. Bids from Joint Ventures/consortiums will be permitted.
- viii. Non-compliance with any of the above conditions will result in disqualification from the process of bidding for this project.

5. Pre-Qualification Criteria.

The bidder should have experience of providing the same/similar services. Reference List with documentary proof is to be attached.

Sl.	Criteria	Eligibility	The required documents for submission.
1	Firm's existence	The Bidder/ Firm/ Consortium should be in existence or Incorporated for a minimum of 3 years as of	Documentary proof of existence/incorporation to that effect needs to be enclosed.

Sl.	Criteria	Eligibility	The required documents for submission.
2	Turnover	The average annual turnover for the last three financial years (2021-22, 2022-23 & 2023-2024) should be of at least Rs. 50 Lakhs as per the audited Financial Statements.	A certificate from the Chartered Accountant and a copy of the audited financial statement is to be furnished by the bidder.
3	Experience	The bidder shall have experience in cleaning/waste collection/transportation/disposal for the last three years at least.	Respective work orders signed by the bidder along with a summary (format provided in Annexure-II)
4	Blacklisting / Debarring	The Bidder should not have been blacklisted/debarred by any Government Agency or Department of the State or Central Government, including any Public Sector Organization or by any local/civic bodies or Municipality.	Affidavit by the Authorization Signatory Cover letter (format provided in Annexure - I)
5	EPF/ESI and Labour License	A copy of the registration of EPF/ESI and Labour License of the bidder/firm should be submitted at the time of filing of submission. In case, the bidder is not registered then an undertaking needs to be furnished, and it will submit an undertaking for obtaining registration with EPF/ESI and labour license before the release of the first payment.	Cover letter (format provided in Annexure - II)
6	Income Tax, GST	Registration under GST/PAN	Copy of GST registration and a copy of PAN
7	Tender Cost	Bank Demand Draft of Rs. 10,000 /- (Non-Refundable)	Bank Demand Draft of Rs.

			10,000 /- (Non-Refundable)
8	Earnest money Deposit	EMD of Rs. 1,00,000 /- (Rupees one Lakh) (Refundable)	Bank Demand Draft of Rs. 1,00,000 /- (Refundable)

6. Procedure for Submission of Sealed Bids.

Offer of the tenderer must be completed in all respects and shall be submitted together with requisite information and appendices within the due date. Tenders should be complete and free from any ambiguity or changes. The tender should be neatly filled up and signed on all pages of Tender Documents by the authorized signatory of the organization. Offers should be submitted on A4 paper.

The bidder bid and any connotation or accompanying documentation shall be in English language. The bidder shall sign the proposal, and station the name of the entity to whom the work Order is to be awarded. Each page of the Tender Document shall be duly signed and sealed by an authorized officer from the Bidder's organization. Bidders shall indicate their full address and telegraphic/phone/fax/e-mail address in the bid document. The bidder will submit the Bid package in its entirety and no alterations will be made to the documents or the wording. The bid package will be signed by a duly authorized. Telegraphic/email/telefax offers, whether received directly by JIADA or otherwise shall not be considered.

By tendering an offer to provide the services, Bidder accepts the terms of this Invitation to Tender in its totality. Agreed terms shall be included in the Binding work order. Bidders shall submit the bid based on the terms and conditions laid down in the tender document without any exception/deviation. If the bidder wishes to take the exception/deviation then the bidder shall indicate the same explicitly, including financial ramifications, if any arising out of it (i.e., including its impact on the price and consequent financial impact). Valid for a period of six months from the date of opening of tender.

The Tenderers must submit their bids in two parts in separate sealed covers prominently superscribing as Part I "Technical Bid" and Part II "Financial Bid" and also indicating on each of the covers the Tender Name & Tender due Date. Both these covers should be inside one single cover mentioning the Tender title, tender Number, Tender due Date, and Name of the bidder.

Part I: Eligibility envelope

This cover should contain all the documents as desired in the section on eligibility criteria of the NIT. Financial quote should not be mentioned here.

Part II: Financial Quote

The Financial Quote is to be submitted in a separate sealed envelope as per the format provided. The quote should be clearly written in figures and also in words. In case of a difference between figures and words, the prices, which will be most favorable to the JIADA, will be taken into consideration as NIT quote

and the same will be binding on the bidder. Offers must be quoted by considering the prevailing minimum wage notification of the Department of Labour, Government of Jharkhand, ESI, PF, bonus and all other financial facilities to be provided.

7. Evaluation and comparison of Bids

Proposals received will undergo eligibility evaluation. JIADA reserves the right, at its discretion, to seek clarifications from bidders to aid in the evaluation process. Any request for clarification and the corresponding response must be communicated in writing. Bids that include qualifying expressions such as 'subject to minimum acceptance,' 'subject to immediate acceptance,' 'subject to prior commitment,' etc., will result in disqualification. If it is determined that the submitted information is misleading, false, or intentionally concealed, the contractor may be disqualified at any stage of the tender process, even after the opening of tenders. Furthermore, if the offer is disclosed in any location other than the Financial Quote, the tender submission will be summarily rejected.

The financial bids of only eligible bidders will be opened, and the lowest bidder will be declared the successful bidder.

JIADA retains the right to accept or reject any or all tenders without providing any specific reason, and it is not obligated to award the work to the lowest bidder.

8. Penalty/Termination

The authority reserves the right to address any instances of non-performance, indiscipline, or violation of contractual obligations, whether reported through complaints or identified otherwise. In such cases, the authority is entitled to request a written explanation from the concerned party and, if deemed necessary, impose financial penalties commensurate with the nature and extent of the violation.

In the event that the same occurrence is repeated twice, JIADA retains the right to terminate the contract. Additionally, the authority may invoke and forfeit the performance Bank Guarantee. Furthermore, JIADA reserves the right to impose an additional financial penalty, as deemed appropriate based on the nature and extent of the violation.

Upon termination, JIADA has the right to assign this work to any other company at any stage of execution, and the selected bidder shall not raise any objections to the said assignment of this work order. For any disputes concerning the work order, the jurisdiction shall lie with the Jharkhand High Court, Ranchi.

9. Earnest Money Deposit

Bidder shall be required to furnish their bids and Earnest Money Deposit (EMD) in the form of a Demand Draft in favour of "Jharkhand Industrial Area Development Authority" Bokaro region.

- EMD of the unsuccessful bidder would be refunded after evaluation of all the technical and financial proposals and declaration of the successful bidder. EMD of the successful bidder will be refunded after the submission of the Performance Security Deposit. EMD amount will be refunded without paying any interest on it.
- EMD would be forfeited in case of non-compliance with the work order by the successful bidder.
 - Bidder withdraws its proposal before the completion of the evaluation process of all the Techno-Financial Proposals
 - Bidder does not respond to requests for clarification of its proposal.
 - Bidder fails to provide required information during the evaluation process is found to be non-responsive or has submitted false information in support of its qualification

10. Performance Bank Guarantee (PBG)

The successful bidder must deposit the Security Deposit in the format of a bank Guarantee with fees being 5% of the contract value from the Scheduled commercial bank in favor of the "**Jharkhand Industrial Area Development Authority**" Bokaro region within 10 days from the acceptance of the work order.

The said deposit would be forfeited if the supplies are not made as per the Terms & Conditions of the purchase order. The bank guarantee shall be valid for 1 year and 6 months from the date of the work order. After the satisfactory performance of the bidder till this period, the bank guarantee will be returned to the bidder without paying any interest on the amount of the BG.

11. Scope of work

JIADA is seeking to engage an operator for the collection, transportation, and disposal of debris and industrial waste from common areas and dustbins, as well as the sweeping of roads, cleaning of drains, and removal of silt. The designated areas for service provision encompass the collection, transportation, and disposal of debris and industrial waste, including piles from common areas and dustbins. Additionally, the scope of service includes road sweeping, cleaning, shrub, and vegetative clearance, as well as the removal of silt from drains and its proper disposal.

The bidder should maintain the cleanliness of the main areas which fall under JIADA & Industrial Units located in the Bokaro Industrial Area. The Bidder can

bid for one or more phases through this bid document. The broad scope of work is as follows

- **Removal of Debris in the industrial Area:** It is estimated that Debris and other waste material is spread across the common area and along the roads of the Bokaro industrial Area, Bokaro region. The bidder is required to remove the debris in accordance with the established scope of work. Bidders must personally visit the Bokaro region to assess the quantity of debris for the purpose of providing a financial quote. No additional payment will be made beyond the minimum estimated amount of debris. The anticipated timeframe for debris disposal, including the processing of industrial waste, is 30 days. The bidder is also responsible for ensuring proper waste disposal, with any industrial waste in the debris requiring suitable processing before disposal. Debris from industrial units will only be accepted after the processing of industrial waste.
- **Cleaning of Roads:** The bidder has to carry out the mechanical and manual cleaning of the industrial area in various phases on weekly basis. Before submitting the bid, the bidder must measure the actual road length in various phases and incorporate this information into their response and financial quote.
- **Cleaning of the Drainage:** The Industrial Area is equipped with a drainage system. The bidder is responsible for the removal of silt from the drainage, and proper disposal of the waste silt is required. Before submitting the bid, the bidder must measure the actual length of the drainage in various phases and incorporate this information into their response and financial quote.
- **Removal of shrubs and vegetative growth** – The bidder has to periodically remove the vegetative growth & other waste to maintain the cleaning of the Industrial Area.
- **Vigilance on Cleanliness** – The bidder is responsible for ensuring continuous vigilance in maintaining cleanliness. In the event of any industrial units disposing of waste in the common area or along the roadside, the bidder is required to promptly inform the relevant authority.
- **Civil Repair** – The bidder is obligated to report to the authority in the event of any civil repairs or requirements concerning the road and drainage.

Notes: -

- i. The selected bidder is required to inspect the assets before commencing the work. JIADA will ensure that roads and drains are provided in a functional condition.
- ii. Cleaning will be conducted thoroughly as and when necessary.
- iii. The selected bidder is required to submit a Standard Operating Procedure (SOP), which will be finalized in consultation with JIADA.
- iv. The selected bidder shall set up a flexible station at the industrial area for JIADA/users of parks to connect, in case any need arises. This station may also serve for the storage of cleaning equipment, consumables, and as a resting place.
- v. An emergency kit should be maintained at the station, consistently replenished to ensure it remains in a useful and working condition.
- vi. The selected bidder is responsible for obtaining all necessary statutory approvals required to fulfill their obligations under this project. JIADA will not be held liable for any consequences arising from the violation of statutory compliance.
- vii. Selected bidder will ensure high-quality standards. Sub-letting of work is not allowed.
- viii. The selected bidder will be responsible for the safety of its personnel. As the working area is an industrial area, industrial safety norms will have to be followed.
- ix. Duly verified personnel will be DEPLOYED and informed to JIADA in the beginning and when there is any replacement. The selected bidder will be responsible for good conduct of the personnel deployed JIADA may seek replacement, if not satisfied with the work/conduct of a given personnel.
- x. The selected bidder is accountable for conducting all antecedent checks for the employed personnel. Detailed bio-data of all deployed personnel with JIADA must be submitted for records, and this information will also be provided to the police department for verification. Deployment is restricted to Indian nationals only.
- xi. The selected bidder will be accountable for supplying uniforms, necessary tools, safety equipment, and consumables to ensure the proper execution of the scope of work. Approval from JIADA is required for these provisions.
- xii. JIADA is not liable to offer any accommodation or food facilities for the bidder's personnel. No personnel are allowed to stay in the industrial area beyond the specified hours, as agreed upon with JIADA in writing

- xiii. JIADA is not responsible for providing any medical or traveling facilities for the personnel of the selected bidder.
- xiv. The selected bidder must ensure that all deployed personnel receive at least the minimum wages as per the notification from the Department of Labor, Employment & Training, Government of Jharkhand.
- xv. Upon the commencement of work, the selected bidder is required to furnish a list of personnel along with their passport-sized photographs and complete addresses to JIADA. The site in charge of the Industrial Area must be a responsible individual with a minimum of two years of relevant experience, and their age should fall between 18 and 60 years.
- xvi. The selected bidder shall ensure that its personnel will keep record of work done and also inform JIADA about all nuisances and unsavory activities observed.
- xvii. The selected bidder is obligated to provide all necessary manpower, supervision, materials, and equipment for the comprehensive execution of services. The service provider must adhere to the Agency's Employee Safety Handbook, as well as the guidelines for Personal Protective Equipment, Confined Space Entry, Hazard Communication Programs, or any other requirements deemed necessary for this purpose.
- xviii. Manpower quotations should be based on the aforementioned requirements, taking into account weekly offs, holidays, and leave of personnel in accordance with standard norms. Worker categorization—Unskilled/Semi-skilled/Skilled—should align with the Circular of the Labour Commissioner, Government of Jharkhand.
- xix. The deployment of manpower must be periodically interchanged, and the personnel deployed should possess the necessary qualifications, experience, and statutory certificates as required.
- xx. It must be ensured that no child labor is deployed.
- xxi. The deployment of manpower will be subject to periodic review by JIADA without prior notice.
- xxii. In the event of any dispute, the decision of the Regional Director, JIADA, shall be considered final and binding.
- xxiii. The selected bidder is required to maintain strict discipline and good order among their respective employees and must adhere to all instructions issued by JIADA.
- xxiv. Throughout the duration of this contract, the selected bidder is solely responsible for fulfilling all requirements of its personnel, including medical attention, vacation, increment, bonus, time-off allowance, and

- any other benefits mandated by law or otherwise. JIADA bears no responsibility or liability in this regard. The selected bidder should disburse wages to its workers by the 7th of every month.
- xxv. The selected bidder is obligated to engage a supervisor to plan and implement the envisaged work.
 - xxvi. The selected bidder should establish a phone helpline with WhatsApp or a similar feature for service delivery and for registering/addressing complaints. The control room shall work 365 days 12 × 7. Requests and complaints received should be addressed within 24 hours.
 - xxvii. Industrial units are required to ensure the proper disposal of industrial waste and debris. If noticed, the selected bidder's employees or any industrial units must promptly report the same to JIADA in writing.
 - xxviii. The successful bidder is responsible for maintaining a weekly record of work done and presenting a quarterly report to JIADA.
 - xxix. No subletting or outsourcing of work will be allowed. If, at any stage, it is discovered that a portion or the entirety of the work has been sublated or outsourced, JIADA reserves the right to terminate the contract with immediate effect and forfeit the performance security.
 - xxx. The selected bidder is not entitled to receive payment or reimbursement from the Authority for any services or additional labor, supervision, or materials beyond the scope of work. Any extra services provided by the selected bidder shall be offered upon request, and the remuneration for such services shall be mutually agreeable to both parties.

12. Payment

The contract shall be for a period of 1 year duration from the date of effectiveness of the contract. The contract value is equally divided across 12 payments.

Monthly invoices should be raised within 10 days after the completion of the previous month by the agency/firm. It will be paid within 20 days of the submission of the same by the client.

13. Duration of Contract

The contract is initially set for a period of 12 (twelve) months, with the possibility of extension based on the discretion of the authority and contingent upon the satisfactory performance of the bidder.

UNDERTAKING REGARDING BLACKLISTING / NON-DEBARMENT

Date: _____

To,
Regional Director,
JIADA, Bokaro Region

Dear Sir/Madam

We hereby confirm and declare that we, M/s-----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

Authorized Signatory

Date:

Format for submission of proposals

1. Name of the organization:
2. Year of Establishment: _____ [Attach documentary Proof]
3. PAN No: _____ [Copy of PAN card needs to be attached.]
4. GST No: _____ [Copy of GST registration to be attached.]
5. EPF/ESI and Labour License _____ [Copy to be attached.]
6. Annual turnover data for the last 3 financial years:

Sl.	Year	Annual Turnover (Amount In Rupees)	Documentary Evidence Page no.
1			
2			
3			

The annual turnover figures quoted by the bidder must be signed and duly certified by the CA.

7. Technical capacity format:

Details of equipment

- Details of equipment for Collection, Transportation, and Disposal of debris and industrial waste.

- Details of equipment for Cleaning and slit removal from drains and their disposal

(*attach documents in support)

8. Details of Past experience

Sl.no.	Description of work	Location of the work	Client details (Name, contact nos., officer-in-charge)	Date of commissioning	Documentary evidence - page no.

Each entry must be substantiated with documentary evidence, in the form of a copy of the Work Order that includes a detailed Scope of Work, along with the respective Completion Certificate or Commission Certificate.

Part – 2 (Financial Bid)

Financial Bid

To,
Deputy Regional Director,
JIADA, Bokaro Region

Tender cost:

Region	Approx no. of workers required	Total Charge for the above work (Workers, equipment, taxes etc. included)	
		In Figures	In words
B.I.A. Phase 1	4		
B.I.A. Phase 2	4		
B.I.A. Phase 3	4		
B.I.A. Phase 4	4		
Total	16		

(A separate rate can be quoted for each phase.)

Authorized Signatory

Date:

Note: The submission of the Financial Proposal must strictly adhere to the forms provided in the NIT. In the event of a discrepancy between the amount quoted in numerical figures and words, the amount stated in words will be considered.

- Any firm filling the tender cost has to take local area into consideration.
- Lowest bidder will be selected Phase wise. Hence different bidder can be selected for different phases based on the Lowest Price quoted.